

Willamette Kids K-5th Lead

Directly reports to: Family Pastor

Location Assignment: Willamette Christian Church

Direct Supervision for: Children Kindergarten through 5th Grade

This is a full time position of 40 hours per week with benefits.

Spiritual Life

- Personally ensure that a robust and healthy spiritual life exists for yourself and your family, including an ongoing accountability relationship.
- Be an active member in the WCC family, including Rooted, community life, and spiritual development.
- Provide an image of what a godly person looks like by imitating Jesus both in the workplace and outside of the church.

Relational Leadership

- Promote healthy and appropriate relationships with family, staff, and volunteers.
- Recruit, develop, pastor, and lead kids team staff and volunteers.
- Maintain an active and engaged team relationship with the staff at all campuses.
- Demonstrate character-based leadership with family, staff, and volunteers.
- Personally attain and maintain strong relationships with members of the WCC family, and cultivate an environment of warm, welcoming, hospitable relationships in the ministry.
- Fully understand the lifecycle of participation at WCC.
- Commit to personal development of self through active learning. Initiate personal development and self-awareness.
- Communicate consistently and clearly with church family, staff, and volunteers.
- Disciple, shepherd and mentor your leadership team, setting the standard for a consistent Christ-like character, properly aligned with Scripture.

Leadership

- Submit to the overall leadership and vision of WCC while bringing independent and vision minded leadership and advocacy to your ministry.
- Develop goals, objectives, outcomes, and action plans for your areas of responsibility to meet the overall objectives of our church.
- Provide direct supervision, decision making, and fiscal accountability for all ministry related efforts.
- Participate in select, key WCC family events including Rooted, baptisms, and others as identified.
- Participate in scaling our ministries for the needs of the future communities that we may serve.

Operations and Oversight

- Recruit and Develop
 - An aptitude for building and maintaining healthy leadership teams
 - Recruit, train and develop volunteer leadership for K-5th grade ministry, maintaining fully staffed classrooms
 - Develop a Large Group team to effectively tell the story and model worship that is inspiring and practical
 - Develop relationship with Youth Pastors and partner where necessary
 - Develop efficient systems for classroom preparation, use and cleanliness

- Facilitate
 - Consults with Family Pastor regarding budgetary needs
 - Oversee K-5th grade within Willamette Kids on Sundays
 - Oversee K-5th grade online church material
 - Participate in select key WCC family events
 - Facilitate administrative processes as needed
 - Implement and support the substitute process
 - Drive regular appreciation initiatives within K-5th grade volunteer leadership
 - Oversee missions within the K-5th grade ministry and sponsored children
 - Plan and implement events for K-5th grade
 - Create and implement K-5th online church

- Program Care
 - Ensure the safety and security of children in our care through active engagement, verification and training of volunteer ministry and security staff
 - Oversee elementary curriculum implementation: physically, visually, relationally and spiritually
 - Specific attention paid to parent resourcing, family care and partnering with parents
 - Commit to excellence in maintaining and developing the classroom environment
 - Schedule leaders and maintaining staffing through Planning Center
 - Develop a team of mid-week volunteers
 - Engage with families through social media outlets and online platforms
 - Proficiency in Rock: reporting, check-in, and data integrity
 - Participate and execute annual events within Willamette Kids and for all-staff events